

**Moore Memorial Public Library Board of Trustees
Minutes**

October 23, 2006

Present: Mary Ann Reed, Elaine Schmitz, Nelle Leach, Gerry Steed, Ann Dube, Shirley Mapps, Sarah Ettredge, Beth Ryker Steiner

Absent: Stephanie Doyle, Sara Moreno

The meeting was called to order at 4:05 p.m. Minutes from the August 28, 2006 meeting were approved as written.

Introductions were made and two new board members, Ms. Shirley Mapps and Ms. Sarah Ettredge were welcomed by Mary Ann Reed.

Beth Ryker Steiner gave the Librarian's report:

1. The Library has finished the release of digitized photographs of the Texas City Disaster under the FY 06 Portal to Texas History grants. As of mid-October, portal staff members reported that over 51,000 visits had been made to our digitized photographs.
2. Digitization has been completed for about 125 photographs of the Moore family and early Texas City families. Library staff will create metadata for these photographs and hope to release them on the Internet by late December 2006.
3. The Library has finished the 3 year upgrade process for library computers. Technical equipment to be purchased this year include some printers and scanners, and laptops for use in the library. Wireless access is planned for the Local History room and the adult seating areas.
4. Carolann Mill has resigned from her part-time position. The Library expects to have the Assistant Director/Head of Technical Services position filled by mid-December. Laura Cathriner is the newly hired Library Systems Technician.

Elections for Board officers were held. Sara Moreno was elected President and Elaine Schmitz was elected Vice President by acclamation. Shirley Mapps and Sarah Ettredge were appointed to the Library Board for one year. Sara Moreno, Gerry Steed, Mary Ann Reed and Ann Dube were extended by Mayor Doyle. An official roster containing the new terms of Board Members will be distributed at the next Board meeting.

Beth thanked Mary Ann Reed for her outstanding service as President of the Library Board.

The December meeting was set for Dec. 4th at 4:00 p.m., as the regularly scheduled meeting date for December would be December 25th, Christmas Day.

Board training for newly appointed Board members will be held on Tuesday Nov. 7th at 9:00 a.m.

The meeting was adjourned at 4:25 p.m. so that all Board Members could received Open Meetings Act training via DVD from the Office of the Attorney General of Texas.